# المجلس التمريضي الأردني
Jordanian Nursing Council

Accreditation Standards for Continuing Professional Development (CPD) Activities and Programs

The Jordanian Nursing Council (JNC) is a national governmental regulatory institution for nursing and midwifery in Jordan. The JNC is governed by a board headed by Her Royal Highness Princess Muna Al Hussein as president of the council. The board is comprised of 14 key representatives of the health care institutions and through regulating and governing the nursing profession in education, practice and research.

Jordanian Nursing Council Is Accredited as a Provider of Nursing Continuing Professional Development by the American Nurses Credentialing Center's Commission on Accreditation

ACCREDITED PROVIDER
AMERICAN NURSES CREDENTIALING CENTER

The Jordanian Nursing Council is the national accreditation body for Continuous Professional Development activities for Nursing & Midwifery in Jordan for the purpose of relicensing.
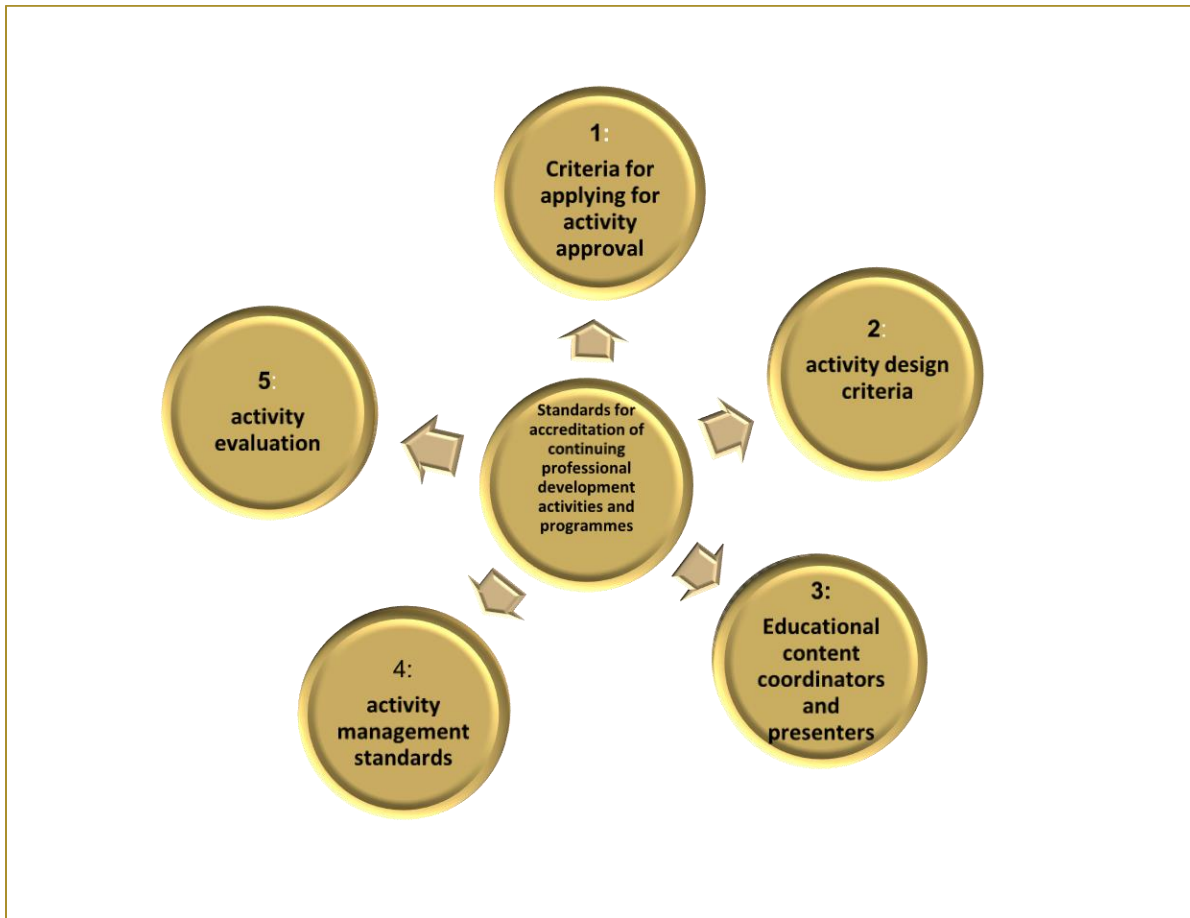
JNC accreditation standards for continuing professional development activities is built on the American Nurses Credentialing Center standards& criteria, and is aligned with the national standards.

Types of CPD activities:

- conferences
- workshops
- Lectures
- Scientific journals
- Scientific days
- Programs and training courses
- Simulation training

. 1 Criteria for applying for activity approval:

- Submitting an **official letter** from the accredited body to request the approval of an activity
- Submitting an **application for accreditation 30 days prior to the date of holding the activity**

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2 .activity design criteria

Title:
1. The title of the activity is clear and understandable
2. The title is consistent with the objectives of the activity and the target group

- **The general objective and sub-objectives:**
1. The subject of the activity must be within the scope of professional practice or the skills and knowledge that support it.
2. The activity does not conflict with the ethics of professional practice
3. There is a general objective that shows the scope of the activity, its importance, nature, the purpose of its contract, and the expected results.
4. There are clearly defined sub-objectives that reflect the overall purpose of the activity
5. Learning objectives are written from the learner's perspective to describe the information or skills they will acquire through participation
6. The objectives of the activity are consistent with the training needs of the target group.

Resources and references for the activity are provided:

- Scientific information and materials supporting the activity or training program are clear, relevant and accessible easily.
- Scientific information and materials are updated and accurate
- Specify the name and contact details of the publisher/copyright holder of the content, country of publication and date of activity or

A detailed activity plan is available:
1. Availability of a detailed plan for the activity that **defines the content and structure of the** training activity that is offered
2. **List the activity topics within a timetable for each part of the content** (including lecture times, application (Practical, discussions, break, and the name of the educational content provider).
3. **List the names of the lecturers,** their topics, and the time The activity shall be for a scientific and educational purpose only and not for commercial purposes.
4. **The educational content of the activity or program is reliable**, accurate, based on balanced evidence, and free from untruthful allegations

The teaching/ learning methods of the activity or program are appropriate to the identified learning objectives:

1. The activity plan includes the learning methods and teaching strategies used for each subject of the activity (lectures, presentations).
(Introductions, discussions, master classes, etc.)
.2. Teaching, learning and training strategies are consistent with educational content and objectives and reflect the principles of adult education
and achieve the desired goals
3. Lecturers and lecturers / trainers and trainers have the necessary skills to present workshops using appropriate methods

3.Educational content coordinators and presenters

There is a coordinator/organizer for the activities and programs for continuing professional development:

1. Determine the person responsible for supervising/coordinating the training activity by an official letter from the institution
2. A coordinator or organizer who has experience in the field of training and education and has the necessary administrative expertise and competencies.
3. The coordinator or organizer of the activity has a valid practice permit from the Ministry of Health, if he is a practitioner healthy.

The individuals who deliver the training program, workshop or seminar have the necessary qualifications and skills necessary to achieve the learning objectives of the program

    1. The training program presenter holds a **recognized qualification**(s) in the field.

    2. The training program provider has the necessary skills and experience to achieve the learning objectives of the program.

    3. The training program presenter holds an academic degree in one of the fields of knowledge related to a topic activity.

    4. The training program presenter has experience in the field of education, training, or supervision of training and development professions

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4.activity management standards

Location:(educational environment:)

1. appropriate to the goals and objectives of the activity and takes into account gender
2. Availability of training rooms/places appropriate with the number of participants in the activity
3. Special facilities are available to facilitate the access and communication of persons with disabilities among the participants.

4. he methods of presenting the activity or program take into account the needs of the participants with disabilities

Number of Attendees:
- The number of participants in the activity is proportionate with the nature and objectives of the activity and with the number of lecturers/supervisors.

- A mechanism is available to set and record attendance in educational or training activities.

Conflict of interest:

1. Existence of a mechanism that shows the independence of the activity and the absence of effects on commercial interests, whether for companies or persons in all sectors

2. Educational tools and explanatory aids or any forms and documents related to training that do not contain promotional materials
3. List all materials/products/technologies that will be used in the training
4. Not to use the trade names of medicines/consumables/devices unless such use is justifiedand when mentioning any trade name, other trade names and multiple companies should be mentioned so as not to the supporting company Give a biased impression
5. Practical training applies standards of patients' rights: such as having informed consent forms by patients on

There is a mechanism to announce the activity:

1. Determine the methods of announcing the workshops, which are described and include: Advertising through social networking sites or the entity's website and related sites.
2. Not advertising the activity until it has been approved by the competent council

5.activity evaluation

There is a process for evaluating educational content by male and female participants:

1. Evaluate activities and training programs.
2. evaluating educational content providers

Calculating the hours of continuing professional development

According to the national standards

Number of hours of continuing professional development	activity type
Three credit hours per day the first, and adding a credit hour for each additional day max Six hours for one activity	Attend a course, training , simulation training (the duration of which is not less than Three hours of time per day)
2 hours	Presenting scientific papers to others within Journal Clubs
4 hours	Attending scientific conferences (national or local conference)
6 hours	Presenting a scientific paper at the national or local conference
8 hours	Presenting a scientific paper at an international conference
6 hours	Attend an international conference
Three credit hours per day the first, and adding a credit hour for each additional day max Six hours for one activity	attend a workshop the duration of which is not less than Three hours of time per day.
Two hours if the duration of the seminar Three hours or more and an hour if the duration of the seminar Less than three hours' time	Attend a seminar
The hours gathered to be equalized 50% of the number of hours it represents facial activity	Attending activities through distance learning (on Line) through the approved platforms
2 hours	Attend a scientific day
6 hours	Senior researcher and/or reporter Six hours for paper Scientific published in a peer-reviewed journal or Chapter in a book in the field of specialization